

**KOAM-TV**  
**KOAM MORNING NEWS**  
**GUEST APPEARANCE REQUEST FORM**  
Please return fax form to (417) 624-3158

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Name of Event: \_\_\_\_\_

Telephone/Fax No.: \_\_\_\_\_

Telephone Number Viewers Can Call for More Information: \_\_\_\_\_

Name of Person(s)\* to Appear on Show: \_\_\_\_\_

Date(s) You Would Like to Appear: \_\_\_\_\_

Date(s)/Time(s) Event Runs: \_\_\_\_\_

Cost to Attend Event: \_\_\_\_\_

Event Location: \_\_\_\_\_

Please provide a brief explanation of the benefit this event will offer to the community: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

In the space below, please provide a list of potential questions guest would want the anchors to ask\*.

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_
4. \_\_\_\_\_  
\_\_\_\_\_

\* Due to technical limitations, no more than two people may appear on the show.  
\* All guests appearing on the show must dress in *business casual* unless the guest is in costume or has permission from the anchors or producer. If not dressed appropriately, KOAM staff reserves the right to refuse guest appearance.  
\* Questions provided by guests are used as a guide only and in no way represent all the questions that could be asked by the anchors.